



Dear Parents and Carers,

4th November 2020

We have this evening received updated guidance from the Department for Education for expectations as from tomorrow for schools during the new national 4 week restrictions.

As we expected there is increased expectation for wearing face coverings in secondary schools - the information issued is below.

This means that your child, unless exempt, should bring a mask to school tomorrow. We will be wearing masks to move around school in communal areas such as corridors, stairs, the canteen, and to avoid excessive taking on and off of masks will wear them when moving between lessons outside.

This will be new to us all and we will work together to make sure that it works well. Tomorrow in tutor time students will be shown a video from me to explain what we are doing and why. I will also talk to them about the storage of masks when they are not being worn - we have purchased some small plastic bags that masks can be stored in.

If your child is using disposable face coverings they can be taken on and off during the day and reused as long as they don't get wet. We expect any face coverings that are worn to be inoffensive.

I understand that this is short notice and apologise for any inconvenience caused. We will have a supply of disposable masks that we will issue for any student that has not got a mask tomorrow or Friday but ask that everyone brings in their own mask if they have them and certainly from Monday.

Any questions that you have please email me on VWhitcombe@castlemanor.org.uk please don't reply to this email as it won't be delivered to me.

As ever I thank you for your support, we will work through all of these changes together.

Mrs Whitcombe
Headteacher

Headteacher: Mrs. Vanessa Whitcombe

Unity Schools Partnership is a charitable company limited by guarantee and registered in England and Wales with company number 07400386. The registered office is at Unity SP Offices, Park Road, Haverhill, Suffolk, CB9 7YD.



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Face coverings

In out-of-school settings, face coverings should be used where it is a requirement of the indoor setting and where the teaching, training or activity is taking place in an area in which children aged 11 and over or staff are likely to come into contact with other members of the public (complying with relevant coronavirus (COVID-19) sector guidance).

In addition, face coverings should be worn by adults and children aged 11 and above when moving around the premises, outside of classrooms or activity rooms, such as in corridors and communal areas where social distancing cannot easily be maintained.

Some individuals are exempt from wearing face coverings and we expect adults and pupils to be sensitive to those needs.

Vanessa Whitcombe
Headteacher



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